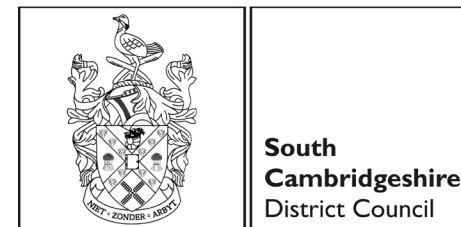


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 FEBRUARY 2012

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Economic Development

Councillor Nick Wright

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Policy and Performance

Councillor Tom Bygott

Sustainability, Planning and Climate Change

Councillor Peter Topping

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 1 February 2012

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Member Development Programme 2012/13 Non-Key	Cabinet	09 February 2012	Member Development Task and Finish Group Executive Management Team Scrutiny & Overview Committee, 3 November 2011	Environmental Services Portfolio Holder Holly Adams, Democratic Services Team Leader	Report
Sheltered Housing Review Key	Cabinet	09 February 2012	Housing Portfolio Holder Scrutiny & Overview Committee, 6 February 2012	Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report
Medium Term Financial Strategy: General Fund Revenue Forecast 2011/12 (Revised) - 2016/17; General Fund Revenue Budget 2012/13; HRA 30-year Business Plan; HRA Estimates and Charges 2011/12 (Revised) and 2012/13; Capital programme 2011/12 (Revised) 20	Cabinet Council	09 February 2012 23 February 2012		Leader of Council Alex Colyer, Executive Director (Corporate Services)	Report and budget

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key					
Community Safety Rolling Plan 2012 Key	Cabinet Council	09 February 2012 23 February 2012	South Cambridgeshire Crime & Disorder Reduction Partnership	Leader of Council Philip Aldis, Community Safety Officer	Report
Annual Pay Policy Statement 2012/13 Non-Key	Council	23 February 2012	Employment Committee, date to be confirmed	Susan Gardner Craig, Human Resources Manager, Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
SWAVESEY Byways Rate 2012/13 Non-Key	Council	23 February 2012	Swavesey Byways Advisory Board	Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET AND COUNCIL IN MARCH					
Empty Homes Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Julie Fletcher, Housing Performance Improvement Team	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Leader	
Tenancy Policy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Tenancy Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Housing Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report
Commuted Sums Policy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Review of Waste and Recycling Collection Arrangements from Village Halls and Schools Key	Environmental Services Portfolio Holder	10 April 2012	Scrutiny & Overview Committee, 6 February 2012	Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication expected 2 April 2012)
Refuse & Recycling Service Cross Boundary Memorandum of Understanding Key	Environmental Services Portfolio Holder	10 April 2012		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report
Asset Utilisation Policy Key	Cabinet	12 April 2012	Housing Portfolio Holder, 15 February 2012	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report and Policy (publication expected 4 April 2012)
Future of Standards (Localism Act 2011) Key	Standards Committee Council	14 December 2011 26 April 2012	Standards Committee, 14 December 2011	Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report (publication expected 18 April 2012)
Strategic Risk Register / Risk Management Strategy	Council	26 April 2012	Finance & Staffing Portfolio Holder, 20 March 2012	Cllr Francis Burkitt, Cllr Simon Edwards	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key			Corporate Governance Committee, 23 March 2012	John Garnham, Principal Accountant (General Fund and Projects)	
Performance Health Card 2011-12: Year End Non-Key	Cabinet	10 May 2012		Cllr Tom Bygott Jean Hunter, Chief Executive	Report
EAST HATLEY: Redundant Church of St Denis Key	Cabinet	10 May 2012	<ul style="list-style-type: none"> • Conservation Advisory Group • English Heritage schedule of works • Cllr LJ Wilson, Local Member (in 2002) • Chris Vine, Cambridgeshire Bat Group • David Denman, English Nature • Rob Mungovan, Ecology Officer • Mrs J Dixon, St Denis, East Hatley LNR Group • Mr W Richardson, St Denis, East 	Leader of Council David Bevan, Conservation Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
			<ul style="list-style-type: none"> • Hatley LNR Group Mr Dickens, St Denis, East Hatley LNR Group • Cllr S Kindersley, St Denis, East Hatley LNR Group • Mr M Lanchberg, St Denis, East Hatley LNR Group • Rev Dr Cally Hammond, Parish Priest 		
Addressing the Economic Downturn - Year End Report Non-Key	Cabinet	10 May 2012		Economic Development Portfolio Holder Nicole Kritzinger, Development Officer	Report
Election of Leader of Council 2012-2016 Non-Key	Council	24 May 2012		Holly Adams, Democratic Services Team Leader	Report
Write offs	Council	24 May 2012		Finance and Staffing	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key				Portfolio Holder Philip Bird, Revenues Manager	
Sizes, Terms of Reference & Appointments to Committees, Joint Committees and Working Groups for 2012/13 Non-Key	Council	24 May 2012	SCDC Political Group Leaders	Leader of Council Holly Adams, Democratic Services Team Leader	Report
Appointments to Outside, Joint & Other Member Bodies for 2012/13 Non-Key	Council	24 May 2012	SCDC Political Group Leaders	Leader of Council Holly Adams, Democratic Services Team Leader	Report
Annual Scrutiny & Overview Report Non-Key	Council	24 May 2012	Scrutiny & Overview Committee, 29 March 2012	Cllr James Hockney Jackie Sayers, Scrutiny Development Officer	Report
Annual Standards Committee Report Non-Key	Council	24 May 2012	Standards Committee, 14 March 2012	Mrs Kathleen English Holly Adams, Democratic Services	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Team Leader	
Major Opposition Group Leader's Annual Report Non-Key	Council	24 May 2012		Cllr Sebastian Kindersley	Report
Annual Standards Committee Report Non-Key	Council	24 May 2012	Standards Committee, 14 March 2012	Mrs Kathleen English Holly Adams, Democratic Services Team Leader	Report
Major Opposition Group Leader's Annual Report Non-Key	Council	24 May 2012		Cllr Sebastian Kindersley	Report